

Preferred AV Provider of the Colorado Convention Center

Save Time - Order Online!
[Visit our online exhibitor form to place your order](#)

Don't see what you need listed below? Please call (303) 228-8047 or email CCCEvents@imageav.com for custom orders

Please Note: this form is only for orders on the Expo Floor

Labor is \$300 for delivery and strike during normal business hours M-F and \$400 for weekends, holidays, and outside M-F business hours

Additional charges will be incurred for sets that require more than 1 hour of labor

SHOW & COMPANY INFORMATION

Company Name: _____	Show Name: _____
Mailing Address: _____	Booth Name: _____
City, State, Zip: _____	Booth Number: _____
Onsite Contact: _____	Order Date: _____
Phone Number: _____	Requested Delivery Date/ Time: _____
Email Address: _____	Requested Pick-Up Date/ Time: _____

AUDIO VISUAL EQUIPMENT EXAMPLES

For your reference, we've shared pictures of our most commonly requested equipment. Please see our full list on the following page.

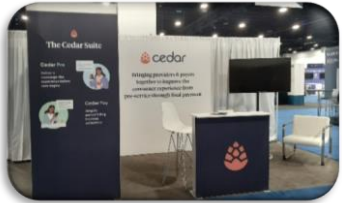
We'd love to help you design the right solution for your booth! Reach out to us for a free technology consultation.



40" HD Monitor with Floor Stand



PA System with 1 Speaker and Aux Input Cable



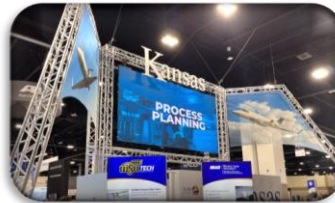
55" HD Monitor with Floor Stand



PA System with 2 Speakers, Microphone, and Aux Input Cable



65" Touch Screen Monitor with Floor Stand



LED Wall



75" HD Video Monitor with Floor Stand



Laptop PC with Windows Suite, Wireless Mouse

Equipment pricing is on a per day basis

VIDEO & TOUCH SCREEN MONITORS

Labor for wall mount monitors must be arranged through General Services Contractor

Note: Additional Sizes, 4K Monitors, Projectors, Screens, and LED Walls available upon request

Qty.	Item	Price	# of Days	Total
_____	27" Touch Screen Monitor with Table Stand*	\$240	_____	_____
_____	40" Touch Screen Monitor with Table Stand*	\$900	_____	_____
_____	60" Touch Screen Monitor with Floor Stand*	\$1,200	_____	_____
_____	27" HD Video Monitor with Table Stand*	\$160	_____	_____
_____	32" HD Video Monitor with Table Stand*	\$210	_____	_____
_____	40" HD Video Monitor with Floor Stand*	\$315	_____	_____
_____	55" Smart HD Video Monitor with Floor Stand	\$475	_____	_____
_____	75" Smart HD Video Monitor with Floor Stand	\$630	_____	_____
_____	80" Smart HD Video Monitor with Floor Stand	\$735	_____	_____
_____	8' Tripod Projection Screen	\$185	_____	_____
_____	8' Tripod Screen with 5K Lumen Projector	\$525	_____	_____
_____	Wall Mount for Monitor	\$90	_____	_____
_____	HDMI Adapters / Dongles	\$25 ea.	_____	_____

*Laptop required to play content

LAPTOPS / MEDIA PLAYERS

Please select source for any monitor ordered - quantities of devices must match quantity of monitors

Qty.	Item	Price	# of Days	Total
_____	Digital Media Player (required to play USB media)	\$55	_____	_____
_____	Laptop PC with Windows Suite	\$185	_____	_____
_____	Wireless Keyboard and Mouse (USB)	\$55	_____	_____
_____	Bring Your Own Laptop	\$0	_____	_____

AUDIO EQUIPMENT

Please call for any orders that require more than (2) microphones and/or (2) speakers as additional labor/support may be needed

Qty.	Item	Price	# of Days	Total
_____	PA System: 1 speaker and aux input cable	\$235	_____	_____
_____	PA system: 2 speakers, wireless mic, and aux input cable	\$450	_____	_____
_____	Wireless Handheld or Lapel Mic	\$185	_____	_____
_____	Wireless Headset Mic	\$250	_____	_____

LIGHTING EQUIPMENT

Overhead Booth Lighting and Specialty Lighting available, please call for a customized quote

REVIEW YOUR ORDER

Total Equipment Costs: _____

Labor: _____

Administration Fee (3%): _____

Sales Tax* (8.81%): _____

Total Charges: _____

Please note anything we should know about your order:

Please email completed order forms to CCCEvents@imageav.com

*All orders require sales tax. If you are not required to pay Denver city and CO state sales tax, email us to place your order.

A confirmation email and payment link will be sent

Client Services Agreement

Prices & Availability: All prices and availability are for this event only and are subject to change without notice until this proposal is signed and the required deposit is received. All equipment reservations and the scheduling of required technical personnel will be done on a tentative basis only until this proposal has been signed and required payment received.

Payment: All rentals require payment at the time of order to hold the equipment and price, and must be secured with a valid credit card. All orders will require the balance of the order to be paid prior to loading in / setting up equipment. Payment that is outstanding for any reason will be billed to the credit card of record. If payment is made by check, the Customer/Lessee agrees to pay a service charge of \$25.00 or 5% of order total, whichever is greater, if the check is returned by bank. In addition, the Customer/Lessee agrees to pay any and all court costs, attorney fees, and any other collection costs.

Equipment: All equipment rental rates are subject to availability upon confirmation. Any damage to equipment due to the negligence of the Customer, Customer's staff or guests will be the responsibility of the undersigned (the Customer), who will be required to reimburse Image Audiovisuals, Inc. (ImageAV) for reasonable costs for repair or replacement, including shipping. ImageAV guarantees all equipment will be in good working order upon delivery / customer pick up. ImageAV has 24 hour support if a problem should occur with equipment. ImageAV is not responsible for any problems reported after the equipment rental period. Customer will pay the replacement cost of any equipment which is lost or stolen while in the Customer's care.

Labor: A four (4) hour minimum will be required for all orders requiring a technician on site.

Security: ImageAV does not provide overnight security for equipment. Security is the responsibility of the Customer.

Venue Charges: The following charges are beyond ImageAV's control and will be applied by the venue: Electrical/Power, In-house rigging, Union Staff, Shadow Security, Security, Fire Marshall and Fogger/Haze Use Charges. ImageAV is not responsible for the above charges or any other venue imposed charges, unless stated in the proposal.

On – Site Additions: All equipment and corresponding labor and venue charges added on to an event while on site are the responsibility of the Customer.

Cancellations: Customer must inform ImageAV of cancellations in writing 48 hours prior to scheduled load in or be billed at full contracted cost. **All cancelled orders will incur a 10% cancellation fee.** Any nonrefundable deposits paid to suppliers or expenses incurred on behalf of the customer will be billed to the customer in full regardless of cancellations. Because of the unique nature of our business, we are unable to make exceptions to this policy, including, but not limited to, the cancellation of your event for any reason whatsoever.

ImageAV Liability: ImageAV will use due care in processing and scheduling the work of the Customer, but it will be responsible only to the extent of correcting any errors which are due to the equipment operators and/or equipment of ImageAV. The liability of ImageAV with respect to this Agreement shall in any event be limited to the total compensation for the services provided under this Agreement and shall not include any contingent liability. The Customer further agrees that ImageAV will not be liable for any lost profits, or for any claim of demand against the Customer by any other party.

Customer Liability: Customer shall pay ImageAV all costs and expenses, including attorney's fees, incurred by ImageAV in exercising any of its rights or remedies hereunder or enforcing any of the terms, conditions, or provisions hereof.

I agree to the above client services agreement and have the authority on behalf of the customer to sign this document

Signature

Company Name

Print Name

Date